

NAJEY RIFAI

Stage Decorator / Chemistry Graduate

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Recent graduate (BSc (Hons) Chemistry) with working knowledge of creative building | Good communication skills | Organised approach to tasks | Reliable & flexible | Quick to learn new skills & processes | Excellent attention to detail

Professional Profile

Reliable, organised and enthusiastic individual with experience in working as part of a team to deliver a project. Adopts a pro-active approach to tasks and demonstrates flexibility to overcome challenges. Motivated to learn and progress. Polite and approachable, with an eagerness to assist and work with other team members. Good leadership skills as evidenced in recent project focused on design and production of a stage for the Pangaea festival. Keen to secure a role which allows development of existing skills and the opportunity to build a long-term career.

Key Skills

- Excellent teamwork, keen to offer help and assistance to all members of staff.
- Good communication skills; builds relationships with internal and external team members.
- Adaptable, loyal and dedicated to improving skills and building a long-term career
- Pro-active approach to tasks; demonstrates excellent organisation skills.
- Creative and innovative with a keen attention to detail during all tasks
- Possesses a good understanding of various analytical methodologies.

Education History

University of Manchester: Bachelor's Degree in Chemistry (Hons). 2015 – 2018.

Subjects and additional skills developed: Applied Chemistry | Transferable Skills | Synthesis and Measurement Labs | Health & Safety procedures | Hazardous substances | Chemical and equipment risk assessments | Basic first aid

Forest Sixth Form, Winnersh: 4 x A-Levels (Grade A-B) including Chemistry and Biology. 2013 – 2015.

Forest School, Winnersh: 8 x GCSE's including Mathematics and English. 2008 – 2013.

Placed on the Gifted and Talented register for high achievements in Science from 2009 – 2013.

Achievements in Volunteering

Pangaea Festival

2018

- Worked as part of the Décor team; dedicated over 100 volunteer hours during the design and development phase of stages for Europe's largest student-led festival.
- Instrumental in choice of stage theme, design and build; promoted to leader of a stage.
- Took responsibility for ensuring consistency of design across all elements, including decorations.
- Led small team; held responsibility for budget control and purchasing throughout project duration.

National Citizens Service

2014

- Worked as part of a team to maintain a garden and offered support to residents of a retirement home for those suffering from dementia.
- Awarded spotlight award for devotion and extra effort.

World Challenge (Ethiopia)

2013

- Designated Health & Safety officer for team project focused on building a school in Ethiopia.
- Additionally, appointed liaison officer; interacted with local community to arrange transport of food and water, accommodation and leisure activities.
- Researched local attractions for team to visit in order to maintain morale and levels of engagement.

Hobbies & Interests

- **Art, Craft and DIY.**

Key skills in this area include:

Cladding & Mache craft | Woodwork | Sewing | | Model building | Familiarity with various tools and materials | Creative & problem solving | Visualisation of 3D space | Understanding of basic mechanics | Ability to predict design viability | Learning and adapting to new craft techniques quickly

- **Table-top Role Play**
- **Music (Kalimba player)**
- **Live action role play**

Awards and Additional Training

Trophy for Improvement (awarded for exceeding expectations and achieving high A-Level grades). 2015

Spotlight award for devotion and extra effort. 2014

Gifted and Talented register for high achievement in Science. 2009 – 2013.

Hazardous Substance Safety Training (COSHH).

Ladder Training.

Advanced lab skills.

IT Skills

MS Office Suite (Word, Advanced Excel, Outlook) | MatLab | FreeCAD | Python 2 | ChemDraw

References

Available upon request.